

How to Request Access to MetabERN CPMS 2.0

MetabERN – CPMS 2.0 guide

Step 1 – Login

1. Log in to <https://cpms2.ern-net.eu> using your EU Login credentials.



2. Upon your first access, you will be redirected to the **Sign-Up** page.
3. Select your role as **Clinician**.

Step 2 – Identify Your Access Type

When completing your profile, you will need to indicate whether your hospital or healthcare provider is a member of **MetabERN**.

- If your institution is a **MetabERN member**, follow the steps under **A. ERN Clinician Access**.
- If your institution is **NOT a MetabERN member**, follow the steps under **B. Non-ERN Clinician Access**.

A. ERN Clinician Access (MetabERN Members)

1. For the question “Are you a member of an ERN?”, select **Yes**.
2. Select **MetabERN** from the list, choose your Centre, and click **Next**.
3. Provide detailed information about your clinical profile, including:
 - Profession
 - CPMS area
 - CPMS sub-areas



- Additional information (free text)

Then click **Next**.

4. Review the summary of the information you have entered. Ensure all details are correct, then click **Submit access request**.
5. Your request status will change to **Submitted**. You will receive an email notification once your account has been approved by the MetabERN team (usually within one working day).

B. Non-ERN Clinician Access (Guest Access)

1. For the question *“Are you a member of an ERN?”*, select **No**.
2. Under *“Which ERN invited you?”*, select **MetabERN**.
3. Under *“Healthcare provider/hospital”*, enter the name of your institution.
4. Under *“Working country”*, select your country of practice.
5. Click **Next**.
6. Review the summary of the information you have entered. Ensure all details are correct, then click **Submit access request**.
7. Your request status will change to **Submitted**. You will receive an email notification once your account has been approved by the MetabERN team (usually within one working day).